

## West Manor Elementary

Date: **October 7, 2025**

Time: **3:00 PM**

Location: **Meeting Recording**

I. Call to order: **3:04 PM**

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Reginald Lawrence	Present
Parent/Guardian	Tiffany Hill	Present
Parent/Guardian	Kierra Lockett	Present
Parent/Guardian	Akumba Bynum Roberson	Absent
Instructional Staff	Trey Adams	Present
Instructional Staff	John Devia	Present
Instructional Staff	Timothy Edwards	Present
Community Member	Steve Williams	Absent
Community Member	Tom Ford	Present
Swing Seat	Brittany Tuesno	Present
Student (High Schools)	N/A	

Quorum Established: **Yes** or No]

### III. Action Items

a. **Approval of Agenda:** Motion made by: **[T. Edwards]**; Seconded by: **[J. Devia]**

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion **[Passes/Fails]**

b. **Approval of Previous Minutes:** List amendments to the minutes:

Motion made by: **[B. Tuesno]**; Seconded by: **[T. Hill]**

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion **[Passes/Fails]**

## IV. Discussion Items

- a. **Discussion Item 1:** Dr. Lawrence reviewed the strategic plan and its alignment with District goals
- b. **Discussion Item 2:** West Manor is scheduled to have its International Baccalaureate (IB) reauthorization visit on November 6th and 7th
- c. **Discussion Item 3:** Dr. Lawrence reviewed the school's mission and vision and explained their alignment with IB.
- d. **Discussion Item 4:** T. Adams shared potential scenarios for West Manor's facilities
  - i. The scenarios are scheduled to be presented to the Board during the November School Board Meeting

## V. Information Items

- a. **Principal's Report**
  - i. Dr. Lawrence further discussed the potential implications for West Manor as a result of the facilities planning
  - ii. Dr. Lawrence shared that our IB Coordinator, Ms. Azuree Walker was named a District Lead for IB
- b. **Information Item 2**
  - i. Picture Day
  - ii. Report Cards
  - iii. Reading with Rari visit
  - iv. Parental push to use Infinite Campus

## VI. Announcements

## VII. Adjournment

Motion made by: [J. Devia]; Seconded by: [B. Tuesno]

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion [Passes/Fails]

ADJOURNED AT [3:34 PM]

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Minutes Taken By: [T. Adams]

Position: [Secretary]

Date Approved: [November 11, 2025]